

Rebecca Stamm  
8424 N. Nevada St. #31  
Spokane, WA 99208  
(509) 388-4850  
strongsteelstrings@gmail.com

Fall 2023-Spring 2024  
North Spokane Music Studio  
www.northspokanemusicstudio.com



## STUDIO POLICY AND CONTRACT FOR MUSIC LESSONS

### **Calendar:**

First week of school session lessons: week of September 4th  
Last week of school session lessons: week of June 3rd  
Summer session: week of June 10th through week of August 19th.  
Thanksgiving break: November 20th-24th (I take the whole week off)  
Winter break: December 18th-January 1st  
Spring break: April 1st—5th

\*\*Summer session: it is expected that in signing this contract each student will take two lessons minimum in the summer per month. These lessons may look different than the school session lessons, and could very well involve some fun activities ;)\*\*

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**\*\*PLEASE MARK THESE DATES IN YOUR CALENDAR!\*\***

### **Lesson fees:**

- ~Monthly for the hour without cash discount and no fee: \$234 (\$65 per hour X 36 weeks during school session ÷ 10 months, September through June)
- ~Monthly for 45 minutes without cash discount and no fee: \$180 (\$55 per 45 mins X 36 weeks during school session ÷ 10 months, September through June)
- ~Monthly for the half hour without cash discount and no fee: \$126 (\$35 per half hour X 36 weeks during school session ÷ 10 months, September through June)
- ~Monthly for the hour with cash discount: \$198 (\$55 per hour X 36 weeks during school session ÷ 10 months, September through June)
- ~Monthly for 45 minutes with cash discount: \$144 (\$50 per 45 mins X 36 weeks during school session ÷ 10 months, September through June)
- ~Monthly for the half hour with cash discount: \$90 (\$25 per half hour X 36 weeks during school session ÷ 10 months, September through June)
- ~Payment is the same regardless of how many lesson there are in the month.  
This is for ease of remembering and for consistency in my accounting.

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### Payment methods:

- ~First and last month's payment for lessons are required upon entering the studio. This also applies if you join the studio, resign, and then rejoin. The student may choose to take lessons through that last month. Monthly payment is due at the first lesson of the month. **NO EXCEPTIONS!** If you do not bring cash or check, you will be asked to pay with a card or through an app at the lesson.
- ~Cash, check, and Cash App, Apple Pay, Venmo, and Square Up are accepted payments. Please be aware there will be a 2.6% surcharge if using Square Up.
- ~Please make checks out to Rebecca Stamm. Cash receipts given upon request.

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### Cancellations:

- ~Two absences per semester are given without charge (August-December and January-June). After two absences payment is still required. No exceptions.
- ~Due to my schedule, no makeups will be given. In a rare situation I may be able to make up lessons on a Saturday. If so, I will offer that to you.
- ~If I miss a lesson, I will refund you. In an effort to keep accounting consistent, rollovers will not happen.
- ~If one or both parties are not feeling well enough to meet in person but feel well enough to meet online, I ask you make an online option possible. I have Face Time (preference), Zoom (only for 45 minutes, second preference), Google Chat, Facebook Messenger, and Skype.
- ~Please let me know as soon as you can if you know you are missing a lesson.

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### Materials:

- ~Materials needed will be discussed with the parents. Please be prepared to purchase that which is necessary for your child to musically succeed. I take great measures to make sure each student is set up properly, which is why I often ask parents to buy new chin rests or shoulder rests, etc.
- ~Each student must bring a one inch 3 ring notebook. It must have a pack of lined paper in it. I will be taking notes in it and I also will be asking most students to journal (to varying degrees, depending on age). This also gives me the ability to hole punch other materials and stick them in the binder. Some sheet protectors are recommended. **This is required to bring at every lesson.**

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### Practice Expectations:

- ~Parents are expected to take notes and engage during the lessons if the children are younger than middle school and practice with those children as the parent is the at-home teacher.
- ~Students are expected to practice the same amount of time as the lesson length, 6

out of 7 days (ie half hour lesson, minimum 30 minutes a day). Practice logs will be given at the beginning of the school session. If there are more than two weeks per semester where practice expectations have not been met, this will result in a dismissal from the studio.

**\*\*If you do not feel this is the right commitment for you, please give your spot to someone whose life circumstances can fit this commitment. I, the teacher, reserve the right to discontinue lessons with any family if I see expectations are not being met, or if there are other issues which impede the learning in private lessons. Please be respectful of my time, your family's time, and your financial resources.\*\***

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**Other lesson expectations:**

- ~Please arrive on time. Shoes must be off in the studio, and everyone must wash their hands or use hand sanitizer before the lessons.
- ~If you are texting/calling/emailing regarding musical questions, any communication after 6pm will be addressed the following day. Please understand I have multiple jobs, including rehearsals at night.
- ~Remember, parental/guardian support and commitment is crucial to the success of each student.
- ~Respectful attitudes only
- ~Enjoy the process of music making! I promise to do my best as your teacher to make this a truly delightful experience for you! :)

**Please initial here:** \_\_\_\_\_

**I, \_\_\_\_\_, understand and agree to the above terms and am fully willing to comply with all the policies therein.**

**Teacher signature:** \_\_\_\_\_